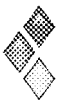


Evacuation-Collapse-Rescue Plan

7 Channel Street
Boston, MA

April 25, 2016



Prepared By:
HCG Associates

INTRODUCTION

The following safety policy is provided as a guide to assist employees and contractors of Stavis Seafoods, Inc. The Evacuation, Collapse, & Rescue Plan, and the safety policies of Stavis Seafoods are designed to comply with the Standards of the Occupational Safety and Health Administration, and to endeavor to maintain a safe and injury free workplace. Compliance with the following Evacuation, Collapse, and Rescue Plan and all items contained herein is mandatory for all employees and contractors while operating at or within the 7 Channel St. Boston, MA facility.

The authorization and responsibility for enforcement of and compliance with the Evacuation, Collapse, & Rescue Policy shall lie with the Director of Operations. The Regulatory Affairs Manager and the Safety Consultant shall share in this responsibility as well. It is Stavis Seafoods company policy that accident and injury prevention be a prime concern of all employees. This includes the safety and well being of our employees, subcontractors, and the public.

SCOPE

The Stavis Seafoods 7 Channel St. Boston, MA facility is a 35,000 sq. ft. Industrial processing facility. The facility has removed all of its anhydrous ammonia charge as well as any other hazardous materials from the site. Currently all refrigeration processes within the facility are shut down, and the loading dock is being utilized for cross docking activities (to transfer frozen seafood from Stavis vehicles to customers vehicles). There is a limited amount of storage on the loading dock as well. There are a small number of Stavis Seafood personnel operating in the loading dock and office areas only. Access to the Cooler A, Cooler B, and the Freezer has been secured. Any personnel within the freezer area are evaluating or overseeing repairs or sub-contractors.

The fire protection sprinkler system has been drained and is temporarily disabled in the Freezer only. The fire alarm system has been temporarily disabled in the Freezer only. All other areas of the facility have an active fire suppression sprinkler system, and an active fire alarm system, as all warning devices, strobes, and audible alarms are operational. Particular attention should be paid to any Hot Works, Cutting or Welding Operations that are performed within the building. This will necessitate the use of a fire watch both during, and for 30 minutes thereafter the performance of any hot work. All Hot Works protocols, including the issuance of a Hot Works permit for the work period should be followed.

The Evacuation, Collapse, & Rescue Plan is meant specifically as a supplement to all other Stavis Seafood health and safety plans. It by no means supersedes or replaces plans currently in effect.

HEALTH & SAFETY OVERSIGHT

Prior to any repair, modification, or construction commencing at the facility, the Boston Fire Department shall be notified 24 hrs in advance of the scheduled work.

At any and all times when or while any repair, modification, or general alteration to the 7 Channel St. Facility is being undertaken, a Stavis Seafood's Safety Representative shall be on-site throughout the duration of the work period.

This representative may include the Director of Operations, Regulatory Affairs Manager, or the Stavis Safety Consultant. The Health and Safety Representative will ensure that adequate precautions are being undertaken to ensure employee and contractor safety.

These precautions may include the following:

- Delineating work areas with caution tape or other defining methods of a work area (warning signs, barricades, and lockout-tagout systems).
- Undertaking a safety survey with all contractors prior to the initiation of any work.
- Reviewing evacuation routes, alarm notification systems, and the closest methods of egress from the facility.
- Reviewing the location of fire protection equipment including fire extinguishers.
- Ensuring that all Safety Standards including Fall Protection, Confined Space, Lockout-Tagout, Hot Works, or any other required Safety Program is implemented and adhered to throughout the course of work.
- Ensuring that any and all required permits or inspections from the City of Boston, Boston Fire Department, or the Commonwealth of Massachusetts have been obtained and are valid throughout the duration of the work period.

GENERAL SAFETY RULES

All Stavis Seafood employees and any general or sub-contractor engaged in the evaluation, maintenance or repair of building utilities, appurtenances, alteration or modification shall wear a hard hat and safety glasses while on the facility grounds at all times. This shall be considered the minimum level of protection and personal protective equipment.

BUILDING EVACUATION PLAN

In the event that any facility alarm activates either visually or audibly, all employees and sub-contractors are to immediately evacuate the the building. The Stavis Safety Representative will be responsible for ensuring the evacuation of the building, and for undertaking a personnel accountability roll call of all employees and sub-contractors.

Prescribed Evacuation Routes are posted within the facility and are included as appendices to this plan. Assembly Areas are identified and include basic procedures to account for all employees. The Safety Representative will act as the Stavis Representative and shall immediately interface with the senior representative of any responding Public Safety Agency.

In the event that an unpredictable accident or unforeseen emergency occurs, the Stavis Safety Representative shall be responsible for ensuring that employees and sub-contractors are advised of and led to the nearest emergency exit.

In addition, the Stavis Seafood's Emergency Action Plan will provide guidance, direction, and procedures for preparedness and actions for planning, identifying, responding to, mitigating, and terminating emergencies. It is intended to satisfy the needs of this facility for an Emergency Action Plan, an Employee Emergency Plan, and a Fire Prevention Plan. It has been developed to insure a fast and efficient response in an emergency.

The Stavis Seafood Evacuation-Collapse-Rescue Plan in conjunction with the Emergency Action Plan is part of an overall effort to provide a safe work environment.

For the duration of this emergency plan, the following individuals will be identified as Emergency Response Coordinators/Stavis Seafood Safety Representatives.

Emergency Coordinator	Title	Cell Phone Number	Office Phone Number
Brett Heidtke	Director of Operations	(617) 312-7969	(617) 482-6349 X 1218
Gary Hardin	Regulatory Manager	(617) 590-7668	(617) 482-6349 X1245
Scott Sweet	EHS Consultant	(508) 958-0700	(508) 958-0700

A. Fire or Emergency Response

1. In the event that a small fire occurs, the Safety Representative will immediately activate the fire alarm system or nearest pull station, respond to the area and extinguish the fire. At no time will any Stavis Employee or Sub-Contractor attempt to extinguish any fire requiring more than the use of one fire extinguisher.
2. *The Boston Fire Department will be immediately notified to respond to any fire by dialing 911, advising of the address: "Stavis Seafoods 7 Channel Street, Boston, MA, the current conditions, and an employee or caller contact name and number.*
3. *The Stavis Safety Representative will be responsible for all employee and sub-contractor personnel accountability, and ensuring that all occupants have exited the building.*

B. Collapse

1. When internal load bearing structural elements fail, or portions of the buildings sub-systems fail (i.e. Walls or Ceilings) a building may collapse into itself.
2. All sub-contractors shall install, erect, repair, or construct any aspect of the 7 Channel Street Facility with approved materials and in accordance with the manufacturers recommended practices.
3. All contractors shall ensure that stability is maintained and adequate bracing is installed to assure structural stability and integrity during any portion of construction.
4. Consideration of weather related events including snow/rain loads and, winds shall be planned for with additional structural supports.
5. In the event that any portion of the building, structure, or system fails or collapses (or is in imminent danger of collapsing) then *The Boston Fire Department will be immediately notified to respond to any collapse concern by dialing 911, advising of the address: "Stavis Seafoods 7 Channel Street, Boston, MA, the current conditions, and an employee or caller contact name and number.*
6. It is imperative that the caller advise that the response is for a building collapse so that the Boston Fire Collapse Rescue Unit, Special Operations Command, Rescue Specialists, as well as the City of Boston Building Department Representatives will be notified to respond.
7. The Stavis Seafood Safety Representative shall upon recognizing a collapse potential, be responsible for ensuring that all building occupants have evacuated the structure. The Safety Representative shall be responsible for all employee and sub-contractor personnel accountability.

8. At no time is any Stavis Seafood Employee to attempt to re-enter the facility to initiate employee rescue, attempt to gain personal items, or leave the facility grounds until advised to by Stavis Seafood Senior Management, or a Boston Fire Department Representative.
9. Facility Engineering and Floor Plans shall be kept on-site and also accessible electronically, and provided to the Boston Fire Department and other responding agencies immediately.

C. Rescue

1. Stavis Seafoods nor do any of its contractors, have the requisite training or the resources to perform any rescue.
2. In the event that any Emergency Action, Evacuation, Rescue, or Collapse Rescue is required the Boston Fire Department is identified as the lead Rescue Agency.
3. This may include responses to High-Risk Rescue events, Low-Angle Rescue, or Confined Space rescue events.
4. The Boston Fire Department shall be designated as the Rescue Team Leader.
5. In the event that any Stavis Seafood employee or sub-contractor requires rescuing, or that a portion of the building, structure, or system fails or collapses (or is in imminent danger of collapsing) then *The Boston Fire Department will be immediately notified to respond to any collapse concern by dialing 911, advising of the address "Stavis Seafoods 7 Channel Street, Boston, MA, the current conditions, and an employee or caller contact name and number.*
6. Stavis Seafoods shall supply specific facility engineering drawings or plans relative to the development of a rescue plan.
7. The Stavis Seafood's Safety Representative shall act as the Liaison to the Boston Fire Department to assist in planning, or may provide other facility subject matter expertise as requested.

APPENDIX A

EMERGENCY CONTACT NUMBERS

STAVIS SEAFOODS GENERAL PHONE NO. : 617-482-6349

BOSTON FIRE DEPARTMENT - 911

BOSTON EMS - 911

BOSTON POLICE DEPARTMENT - 911

BOSTON WATER AND SEWER DEPARTMENT - 617-330-9400

EVERSOURCE ELECTRIC – 800-340-9822

OSHA - (617) 565-6924

EPA – (617) 918-1111

MA DEP – 1-888-304-1133

APPENDIX B

FLOOR PLAN

